



**STUDENT REGISTRATION DIVISION**

Vice Chancellor: 0252266644 Registrar: 025-2266511  
Telephone (General): 025-2266643, 2266645, 2266646,

Assistant Registrar/Student Registration  
Tel / Fax: 025 - 2266744, Ex: 2142

**Date: 12.11.2024**

Dear Student

**INVITATION FOR STUDENT ENROLMENT - ACADEMIC YEAR 2023/2024**

I'm pleased to inform you that you have been selected for enrollment at the Faculty of Medicine and Allied Sciences of Rajarata University of Sri Lanka for the Academic Year 2023/2024, as confirmed by the University Grants Commission. Congratulations on this achievement!

To complete the enrollment process, I kindly request that you fill out the attached enrollment form. The form can be downloaded and printed from the provided link. This form contains essential information required for your official registration, and it is important that you provide accurate details to ensure the process runs smoothly.

Once you have completed the form, please submit the following documents by hand, no later than **21<sup>st</sup> November 2024**, to the following address:

**Deputy Registrar, Student Registration Division**  
Rajarata University of Sri Lanka  
Mihintale

Kindly ensure that the envelope contains the following application forms:

- SR-01 - Application for New Student Enrolment
- SR-02 - Special Skills of Students
- SR-03 - Application for the Student Identity Card
- SR-04 - Application for the Residential Facilities
- SR-05 – Application for the Students physical Attributes & Sports Achievements
- SR-06 - Application for Bursary
- SR-07 – Application for Medical Examination
- SR-08 - Anti-Ragging Form

Please indicate your registration number on the top left-hand corner of the envelope for proper identification. We wish you all the best as you embark on this new chapter of your academic career and look forward to welcoming you to Rajarata University. Should you have any queries or require assistance during the enrollment process, please do not hesitate to contact **Student Registration Division – 025-2266744**.

- Birth certificate (Certified true copy)
- Photocopy of the G.C.E O/L certificate/result sheet (Certified true copy)
- Photocopy of the G.C.E A/L certificate/result sheet (Certified true copy)
- Photocopy of the school student record sheet/school leaving certificate\* (Certified true copy)
- Photocopy of the national identity card/passport (Certified true copy)
- Six copies of 4x5cm size color photographs of the applicant (affixed 2 & enclosed 4 photos)

- if there is an alteration in your name, an affidavit or a certificate of Samanera or a marriage certificate or an amended birth certificate will be required in such cases

#### **Application for Bursary \*\*(Form No.: SR-06)**

The completed Application for Bursary should be handed over to the Grama Niladhari of your area as it has been instructed therein. \*\*If you do not wish to apply or are not eligible for Bursary, SR-06 application is not required to submit.

#### **Medical Examination Report Part I and Part II (Form No.: SR-07)**

A comprehensive Medical Examination Report is mandatory for all new entrants seeking enrolment to the University. You are requested to present yourself for a Medical Examination at the nearest District/ Base/ Provincial hospital. A letter addressed to the Medical Officer of the hospital is enclosed herewith to undergo the medical test. You are advised to complete part I of annexed Form No.: SR-07 and hand it over with its Part II altogether to the Medical Officer along with a stamped envelope valued at Rs. 150.00 with the address written as Medical Officer, Rajarata University of Sri Lanka, Mihintale. The deadline for submission of the Medical Examination Report is before **10<sup>th</sup> December 2024**.

#### **Payment of University Enrolment Fee (Ref: Paying-In Voucher)**

Students can use the following accounts nos for paid University Enrollment Fee of Rs. 1900.00 as follows.

**Bank of Ceylon, Mihintale - Acc. No. 86017144**

**Peoples Bank, Mihintale – Acc .No. 008100180087334**

and the payment slip pasted with the relevant place of the SR Form – 01.

\*Note: If you have already enrolled in another university and submitted your Medical, Bursary, other applications and certificates, you should request that university return your personal file which includes all those applications, to reach us. However, submission of form SR-1 is essential.

New Undergraduate Enrolment Application Set **2023/2024** can be downloaded from the following link

<https://www.rjt.ac.lk/student - registration>

No online registration is required. The date of the commencement of academic activities will be notified to you in due course. (Contact relevant faculty for more information on academic matters) If you have any questions or require assistance, feel free to contact our Student Registration Division of this University through Telephone: 0252266744 or email: [arregistration@rjt.ac.lk](mailto:arregistration@rjt.ac.lk).

**Herewith attached document to find your registration numbers.**

We look forward to having you as part of RUSL. Thank you for your prompt attention to this matter

Registrar  
Rajarata University