

# RAJARATA UNIVERSITY OF SRI LANKA – MIHINTALE CENTRE FOR DISTANCE & CONTINUING EDUCATION DEPARTMENT OF ENGLISH LANGUAGE TEACHING

Application for the Diploma in English (Extension) - 2025

Ref No : - DE/			Reg. No: RJ	JT/DE/EX/2025/
01. Personal Information				
i. Title:	Rev.	Mr.	Ms.	
ii. Name with initials				
iii. Full name :				
iv. Postal Address :				
v. Contact Numbers	Home :			
	Mobile:			
	Office :			
vi. E-mail address :				
vii. Date of Birth :				
	(Please attach	a copy of Birth C	ertificate)	
viii. Age on 28.02.2025	i:			
ix. National Identity C	(D D) (M ard Number :	M) (Y Y)		
x. Civil Status :	Married	Unm	arried	
xi. Present Employm	ent (If any):	<u> </u>		
Place of work:				
02. Entry Requirements	<u> </u>			
I. G.C.E. (A/L) or Ed	quivalent (NVQ 4) Ex	amination:		Crada Vaar
Subject 1.				Grade Year
2.				
3.				
4.				
5.				

II. Qualification for English:					
G.C.E (O/L) Examination					
Subject Grade Year					
English					
<u>OR</u>	<del></del>				
G.C.E (A/L) Examination					
Subject Grade Year					
General English					
N.B: A photo copy of the	original certificate should be attached.				
03. If you do not possess a Credit pass (C) for	English at G.C.E. (O/L) OR a Pass (S) for General				
	Requirement you possess according to the				
advertisement:					
(Put a ✓ in the relevant cage)					
<ul> <li>Pass at the Advanced Certificate Course in Eng</li> </ul>	glish				
conducted by a recognized university					
Basic or Professional English Certificate from a recognized university					
A pass at the compulsory English examination conducted by a university					
as a requirement for the award of a degree.					
• Any other (specify)					
N.B: A photo copy of the orig	inal certificate should be attached.				
04. Declaration:					
2) I de le control contife de de de le control					
a). I do hereby certify that the above particulars furnished by me are accurate and true to the					
best of my knowledge and I am also aware that the University has the right to cancel my registration if the particulars furnished by me are found incorrect					
b) I hereby agree to abide by the rules and regulations laid by the Rajarata University of Sri					
Lanka regarding the extension courses in English and also in general.					
·					
Date :	Signature :				
(D D) (M M) (Y Y Y	Υ)				
For Office Use Only					
The above named applicant has completed/ not	completed the entry requirements for registration.				
Date:					
(D D) (M M) (Y Y Y Y)					
	Registrar (CDCE)				



## RAJARATA UNIVERSITY OF SRI LANKA

# Centre for Distance and Continuing Education (CDCE) DIPLOMA IN ENGLISH (EXTENSION) - YEAR 2025 (INTAKE 25)

(Online or Physical mode) conducted by Department of English Language Teaching Faculty of Social Sciences & Humanities

Applications are invited for the above program from those employed in the public and the private sectors and school leavers. Applicants should possess the following entry requirements:

- A. A candidate should have passed General Certificate of Education (Advanced Level) Examination, **or** an equivalent qualification **or** a course equivalent to SLQF level 2 (Sri Lanka Qualifications Framework) **or** NVQ
  - 4 (National Vocational Qualification) and
  - o Credit pass (**C**) for English at GCE (O/L) or
  - o Pass (S) for General English at GCE (A/L) or
  - o Basic or Professional English Certificate from a recognized university or
  - o Pass at the National Certificate in English (NCE) or
  - O Pass at the compulsory English examination conducted by a university as a requirement for the award of a degree. **or**
  - A degree in English medium from a recognized university. or
     Any other qualification, the Board of Studies may, on case-by-case evaluation, consider suitable, and acceptable to the Senate OR
- B. An Advanced Certificate in English from a recognized university

In addition, the candidates have to sit for a written or oral selection test conducted by the University.

#### **Duration**

One Year (Saturday or Sunday-Day Time or Evening)

#### Course

This course includes lessons and activities to improve advanced Listening, Speaking, Reading and Writing Skills and Grammar. The course includes a Literature component as well.

The course is conducted <u>both in the physical/in-campus mode and the online mode</u> according to the preference of the candidate. The examinations are conducted in-campus physically.

#### Fees

Course Fee - Rs. 30,000/= Examination Fee- Rs. 2,500/= Registration Fee- Rs. 1000/= Total- Rs. 33,500/=

(With the option of paying in 2 installments: Rs. 21,000/=+Rs.12, 500/=)

Commencement: May, 2025

## **Applications**

Application forms and further information could be downloaded from www.rjt.ac.lk/notice or <a href="http://cdce.rjt.ac.lk/cdce/news.php">http://cdce.rjt.ac.lk/cdce/news.php</a> or obtained by personally visiting the university. Completed application should be sent to Deputy Registrar, Centre for Distance & Continuing Education, Rajarata University of Sri Lanka, Near Sarvodaya, Bulankulama Disawa Mawatha, Stage II, Anuradhapura along with a copy of the birth certificate, copies of educational certificates, and the bank cash deposit slip after depositing the selection fee of Rs.500.00 credited to Account No. 5022233 of Rajarata University of Sri Lanka at Bank of Ceylon, Mihintale Branch (Payment could be made at any branch of Bank of Ceylon).

Closing Date of Applications: 28.02.2025

Inquiries: Coordinators - 0716858691, 0714349191

Department of English Language Teaching - 025 -2266802 Center for Distance and Continuing Education - 0252260120

Registrar

Rajarata University of Sri Lanka

Mihintale

24.12.2024