



## RAJARATA UNIVERSITY OF SRI LANKA

### FORM OF APPLICATION

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**POST** :-

**DEPARTMENT** :-

(Indicate the name of the post and the Department as given in the advertisement)

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01. (a) Name with Initials :
- (b) Names denoted by initials :
02. Whether Rev./Mr./Mrs./Miss :
03. (a) Permanent Address :
- (b) Postal Address (If any) :
- (c) Contact Telephone No. :
- (d) e-mail :  
(Any changes should be communicated immediately)
04. National Identity Card No. :
05. (a) Date of Birth :
- (b) Age as at the closing date of applications :
06. Civil Status : Single/ Married
07. Whether Citizen of Sri Lanka :  
(State whether by decent or by registration) If by registration give reference number & date of certificate of citizenship

08. Gender : Male/ Female

09. Education - Schools attended :  
From To

(1)

(2)

(3)

10. Qualifications - (All qualifications to be considered should be indicated in the application)

(a) University Education :

University	Degree/ Diploma	Class	Date of Commencement	Effective Date	Number of Academic years
1.					
2.					
3.					
4.					
5.					

(b) Postgraduate Qualifications :

University	Postgraduate Degree/ Diploma	By course of by Research	Date of commencement	Effective Date	Number of Academic years
1.					
2.					
3.					
4.					
5.					

(c) Professional Qualifications :

Institution	Qualifications obtained	Date of Commencement	Effective Date	Duration
1.				
2.				
3.				
4.				
5.				

11. Any other academic distinctions scholarships, Medals, prizes etc. (indicate the Institution from which such awards have been obtained) :

12. Research & Publications if any (If space is insufficient, Please use separate sheet of same size) :

13. Highest examination passed in Sinhala/Tamil :

14. (a) Present Occupation

1. Post :

2. Date of appointment to such post :

3. Whether confirmed in the present post :

4. Place of work with the address :

5. Salary scale of the post :

6. Present salary : a. Basic Salary :

b. Allowance :

(b) Previous appointments if any, with dates

Department/ Institution	Post	Salary Scale	From	To
1.				
2.				
3.				
4.				
5.				

*Special Note: The service certificates should be attached in order to prove the service experience. The appointment letters will not be considered for service experience.*

15. (a) Period of experience gained as at the :  
closing date of applications relevant to the  
post applied

(b) If you have obtained no-pay leave during :  
this period, state reasons and the period of  
such leave

16. Extra Curricular Activities :

17. Names of two non related referees with address and contact Nos.

Name Address

1.

2.

I do hereby certify that particulars submitted by me in this application are true and accurate. I am aware that if any of these particulars are found to be false or inaccurate, I am liable to be disqualified before selection and to be dismissed without any compensation if the inaccuracy is detected after appointment.

Date:.....

.....  
Signature of applicant

**Special Note: Photocopies of Educational, Professional and all other relevant certificates should be attached herewith.**

Vice Chancellor  
Rajarata University of Sri Lanka  
Mihintale

I hereby certify that the particulars given in columns 01 to 14 of this application are correct according to the candidate's personal file.

Checked By: .....  
Personnel Clerk

.....  
Signature of the Head of the Personnel Department

If the above candidate is selected, he/she can/can not be released from this Department/Corporation/ Statutory Board.

Date:.....

.....  
Head of the Department

Official Rubber Stamp